

CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)
Executive Planning Committee
Monday, October 18, 2004
Stephen P. Clark Center
111 NW 1st Street
10th Floor Conference Room
3 p.m.

Summary of Minutes

MEMBERS PRESENT:

Marc A. Buoniconti, Chairman
Hon. Luis Morse, Vice-Chairman

LtCol Antonio Colmenares
Theodore Wilde

COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

Nan A. Markowitz, Executive Director, OCITT
Patty David, OCITT
David Tinder, PWD
Marlene Amaro, OCITT
Virginia Diaz, OCITT
Sandra Melean, PWD

Judy Seidner, CMO
Barbara Bravo, OCITT
Jack Furney, OCITT
Lourdes Gomez, MDT
John Prats, OCITT
Mayra Bustamante, MDT

ROLL CALL

Mr. Marc Buoniconti, Chairman of the Executive Planning Committee, called the meeting to order at 3:15 p.m.

APPROVAL OF AGENDA

LtCol Antonio Colmenares moved to approve the agenda. The motion was seconded by Mr. Theodore Wilde and carried without dissent.

APPROVAL OF MINUTES – September 23, 2004

LtCol Antonio Colmenares moved to approve the minutes. The motion was seconded by Mr. Luis Morse and carried without dissent.

COMMITTEE REPORTS:

CHAIRMAN'S REPORT – MARC BUONICONTI

Mr. Buoniconti briefly mentioned that the joint BCC/CITT meeting with Chairperson Dr. Barbara Carey-Shuler and Commissioner Dennis Moss on October 12, 2004, was very positive. There was discussion at the meeting about advising Miami-Dade County residents of PTP projects that may be completed within the next three to five years.

Ms. Nan A. Markowitz, Executive Director, OCITT, added that Commissioners agreed to allow the Financial Consultant RFP 427-A to proceed without any measurement for one year instead of three years. The item can be revisited when the Department of Business Development implements the Small Business Program. Ms. Markowitz advised Members that she will attend a Goods and Services Committee meeting on Thursday, October 14, 2004. The RFP will then go before the BCC as soon as possible

and advertised sometime in November. Mr. Buoniconti stated that he will need to appoint another CITT member to the Selection Committee to replace Mr. Mike Abrams, who resigned from the CITT in September.

BUDGET & FINANCE COMMITTEE – THEODORE WILDE

Mr. Wilde stated that OCITT staff prepared a Follow-Up Report from the October 13, 2004, Committee meeting. (A copy of the report was distributed.) Mr. Wilde said the CITT's main responsibility is to ask systematic questions regarding items to be funded by surtax proceeds, and more importantly, to keep track of all the follow-up items. Further, Mr. Wilde discussed in detail the questions he provided to OCITT staff regarding MDT Surtax Funds Transfers. (Copies of the follow-up questions were distributed.) The committee reviewed and forwarded the East-West Corridor contract and the Special Transportation Services amendment to the People's Transportation Plan (PTP) with a favorable recommendation. However, the Committee asked to amend the resolution to include the amount of \$55.4 million and the expiration date of April 1, 2010. Ms. Mayra Bustamante, Assistant Director of Administration, MDT, added that MDT is reviewing the issue of certification for STS passengers to determine ongoing eligibility.

PROJECT REVIEW COMMITTEE – LTCOL ANTONIO COLMENARES

LtCol Colmenares reported that on October 1, 2004, he visited the Cities of Miami Beach and North Miami Beach to look at some of the transportation projects that are being funded by surtax proceeds. He stated that the City of Miami Beach is working with Miami-Dade Transit to take over the operation of its electro-wave circulator. LtCol Colmenares stated that the Committee deferred the STS Amendment until after a site visit of the STS facilities scheduled for October 26, 2004. He encouraged Members to visit the site because the STS contract is one of the largest Miami-Dade County has and affects many residents. LtCol Colmenares further stated that he has already visited the facilities and does believe that the County has enough employees providing oversight. The Project Review Committee will reconvene before the full CITT on October 27, 2004, at 9 a.m.

EXTERNAL AFFAIRS COMMITTEE – HON. LUIS MORSE

Mr. Morse informed Members that the External Affairs Committee met just prior to the EPC meeting. Mr. Morse reported on the following:

- The Members suggested that the comment post cards that will be placed in MDT buses and Metrorail vehicles should also be placed in STS vehicles.
- MDT presented a Pre-and Post-PTP Employment Status Report. (A copy of the report was distributed.)
- CITT recruitment yielded 116 applications. County Commission Districts 4, 8 and 13 were given a slate of four applicants by the Nominating Committee on October 13, 2004.
- Ms. Markowitz and the County Attorney's Office are working on the appropriate language for a recommendation to the CITT and the Board of County Commissioners regarding the Maintenance of Effort issue with the municipalities. EPC Members wish to review the recommendation before it is submitted to the BCC or CITT.
- A presentation was made by Florida International University's Lehman Center for Transportation Research regarding Busway Safety.

- A list of 2005 Transportation Conferences will be provided to the full Trust at its October 27, 2004, meeting.

COMPLIANCE & OVERSIGHT COMMITTEE – HENRY LEE GIVENS

No report

Due to the recent federal ruling prohibiting DBE minority participation measures in contracts, Mr. Buoniconti suggested that the committee should meet on a quarterly basis instead of monthly until the County establishes its small business component.

EXECUTIVE DIRECTOR - NAN A. MARKOWITZ

Ms. Markowitz reported on the following:

- Another joint BCC/CITT meeting with Commission Chairperson Dr. Barbara Carey-Shuler and Commissioner Dennis Moss will take place on November 8 or 9, 2004.
- The CITT November and December Calendars were distributed, and staff will begin to work on the 2005 CITT meetings calendars once the BCC distributes its 2005 meeting calendar.
- Will meet with the Department of Procurement's Goods and Services Committee to discuss the Financial Consultant RFP 427-A on Thursday, October 21, 2004.

OLD BUSINESS

Mr. Buoniconti proposed prioritizing PTP projects to determine which projects will not be funded. LtCol Colmenares stated that he created a list of PTP priorities last year that he presented to the CITT. He will provide Ms. Markowitz a copy before her meeting with Members Buoniconti and Wilde on October 19, 2004.

NEW BUSINESS

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION (CITT) TRUST REQUESTING THAT THE COUNTY MANAGER ESTIMATE THE POTENTIAL COSTS IN SURTAX FUNDS FOR SPECIAL TRANSPORTATION SERVICES (STS) FUNDING UNTIL 2033 AND IDENTIFY REDUCTIONS IN SURTAX OBLIGATIONS TO ENSURE THE CONTINUED FINANCIAL BALANCE OF THE 30-YEAR PEOPLE'S TRANSPORTATION PLAN (PTP). FURTHERMORE, FUTURE PROPOSED PTP AMENDMENTS THAT INCREASE SURTAX OBLIGATIONS SHOULD INCLUDE EQUIVALENT REDUCTIONS IN FUTURE SURTAX OBLIGATIONS

Mr. Wilde asked to modify the language to read as follows:

"Whereas the BCC has indicated the need for the inclusion of STS into the PTP to support the provisionally approved contract..."

Mr. Buoniconti questioned the need for a resolution and suggested sending a letter to the County Manager instead. Mr. Wilde responded that he believes it would help the STS amendment get approved at the full CITT meeting on October 27, 2004, because without the proposed resolution he would not vote in favor of the STS amendment.

Ms. Bustamante stated that the Pro Forma will be recalculated and an updated Pro Forma including the STS costs will be provided to Members in November. She added that some projects will have to be delayed or deleted from the PTP. There was discussion among the Members regarding the proposed resolution. Mr. Wilde asked to modify the resolution to read as follows:

RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION (CITT) TRUST REQUESTING THAT THE COUNTY MANAGER ESTIMATE THE POTENTIAL COSTS IN SURTAX FUNDS FOR ANY AMENDMENTS THAT INCREASE SURTAX OBLIGATIONS AND INCLUDE PLANNED EQUIVALENT REDUCTIONS

Mr. Libhaber stated that he will incorporate the appropriate language as requested and will provide a copy to Ms. Markowitz. Mr. Morse moved to forward the amended resolution to Trust Members. The motion was seconded by Mr. Wilde and carried without dissent.

B. CITT DRAFT AGENDA –OCTOBER 27, 2004

Members reviewed and revised the draft agenda for the October 27, 2004. (A copy of the draft agenda was distributed.)

ADJOURNMENT

The Executive Planning Committee meeting adjourned at 3:10 p.m.

*****MINUTES ARE IN SUMMARY FORM***
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST
COPIES OF THE TAPE FROM THE MIAMI-DADE OCITT AT 305-375-3481.**